

2008 WCLL COACH'S CHECKLIST

I. ADMINISTRATIVE DATES TO REMEMBER

- A. 22 October 2007 - Last day to submit team schedule to the WCLL Secretary. After this date the team will be assessed a monetary penalty determined by the League.
- B. 3 November 2007 – By this date all teams should have checked their schedule on the MCLA website and sent any revisions or corrections to the WCLL Secretary.
- C. 12 November 2007 – Last day to make changes to team schedule without penalty. After this date time and other minor changes carry a penalty of \$40.00 each and additions/deletions or major changes to games carry a penalty of \$100.00 each.
- D. 15 November 2007 – Online team applications must be updated on MCLA website. MCLA dues due to WCLL Secretary.
- E. 1 December 2007 - Developing Members' dues of \$300.00 and US Lacrosse dues of \$250.00 must be paid to the WCLL Treasures by this date. Failure to do so will cause the team's games to be cancelled and forfeited.
- F. 14 to 7 days before first game: (1) team rosters are due to the MCLA; (2) eligibility forms must be faxed to MCLA Eligibility Chair (Doug Carl for Division 1 and Mike Annala for Division 2. The original copy should be mailed to WCLL Secretary for archiving; teams should keep a copy).
- G. 7 days before first scheduled game - eligibility materials for all players due to WCLL Secretary. Forms should be mailed, not faxed or emailed. Do not ask for a signature when mailing materials.
- H. 15 January 2008 - regular season can begin.
- I. 72 hours after every game: online game report due on MCLA website.
- J. 1 February 2008 - Full Members' WCLL and US Lacrosse dues and Official's Fees for all members must be paid by this date (see invoices for individual teams on WCLL web site.) Failure to do so will cause a team's games to be cancelled or forfeited.
- K. After drop/add date for each institution (or beginning of spring term for non-semester schools) the 2nd eligibility check must be sent to WCLL Secretary for archiving.
- L. 14 to 7 days before conference playoffs begin: post-season eligibility forms faxed to Eligibility Chair. Original to WCLL Secretary for archiving. Team keeps copy.

M. 5 May 2008 - National Championship Tournament bids released.

N. 13-17 May 2008 - MCLA National Championship Tournament (National Championship Eligibility forms and transcripts due).

II. ELIGIBILITY

1. The following eligibility rules are approved for the 2008 season:
 - a. 12/24 rule except for freshman (freshman is a player with no prior college work prior to academic year of season and the "24" will be based on the last two full-time semesters).
 - b. must be matriculated and enrolled for 12 units at institution at which player is playing for every term during the season. If a player is found in later years to have not been eligible during the previous season of play the team will forfeit all the games that player played in and may suffer other penalties as determined by the Board of Directors or League.
 - c. can't play more than four years of collegiate lacrosse
 - d. Graduate students may play in the WCLL for only one year if they are eligible under sections '1. a.' through '1. c.' above and meet at least one of the following criteria: (1). played all their undergraduate lacrosse at an MCLA school or (2). received their degree from a school that had no lacrosse program while they were in attendance.
2. It is required that every team turn in eligibility for their entire team as follows:
 - a. For new players and for players not certified as eligible last year, teams must submit full transcripts for all college work (these may be unofficial transcripts but must include the student's name officially printed on the form). For teams whose schools are on the semester system the transcripts must include through the Fall 2007 semester and evidence of registration for the Spring 2008 semester must be provided; for teams whose schools are on the quarter system the transcripts must include through the Fall 2007 quarter and evidence must be provided of registration for the Winter 2008 quarter.
 - b. For players who were certified as eligible last year, transcripts are required only for course work since the Fall 2006 term. In addition evidence for enrolment in the current term must be provided.
 - c. These eligibility materials must be in the hands of the League Secretary no later than 7 days before the team's first scheduled game.
3. Within three days of receipt of a team's eligibility materials the League Secretary will send the coach or designated representative of the team a list of players certified as eligible and a list of players not so certified with reasons for the lack of certification.
4. No player may play in an MCLA or WCLL game (1) until his name has been placed on the team's roster on the WCLL webpage for seven days, (2) until at least 72 hours after his team has been notified in writing by the WCLL Secretary that the player has been certified as eligible, and (3) until his team has complied with all MDIA eligibility rules (in packet).

5. Teams can add players to the roster anytime during the season but they must be on the roster for at least seven days and be certified as eligible by the WCLL Secretary before they can play.
6. Any player violating these eligibility rules will cause his team to forfeit any game in which he is listed on the roster and will cause his team to suffer other penalties as determined by the WCLL Board of Directors, including full probation and ineligibility for WCLL and MCLA playoffs.
7. If a team forfeits a game solely because they have less than 10 players certified as eligible and notify the opposing team as required by the responsibility sheet, the forfeiting team will not be placed on full probation.

II. RESONSIBILITIES BEFORE A GAME

- A. At least 48 before the game make contact with the head official for your game and the coach of the opposing team to ensure they are aware of the location and time of game.
- B. If inclement weather is likely on game day contact the officials and the coach of the opposing team to discuss how to handle the possible problems with the game. Failure to notify the opposing team and the officials of a possible cancellation of a game at least 48 hours prior to the start of the game will mean that your team will have to pay all the official's fees for both teams for that game and reimburse the traveling team for their travel expenses.
- C. Make sure that you have adequate medical assistance, security, a scorer's table, at least two clocks, a horn, ice, water and appropriate personnel for each home game.
- D. Provide a legal sized and properly lined field for each home game.
- E. Have an adult, non-playing , non-rostered coach on the side lines for each game.
- F. Provide a meeting location for officials, if possible.

III. RESPONSIBILITIES DURING A GAME

- A. Provide separate water and ice and medical assistance to visiting team.
- B. Control team and assist the officials in controlling the spectators.
- C. Maintain scorer's table with adequate personnel and equipment.
- D. Insure that no alcoholic beverages are allowed at the game site.

IV. RESPONSIBILITIES AFTER A GAME

- A. Supply opponents with a copy of the official score sheet immediately after the game.

- B. Submit team statistics on MCLA web page no later than 72 hours after each game. Failure to do so will subject the team to a \$50.00 fine to the MCLA for each time team statistics are not reported on time and any team that has four late reports will forfeit eligibility for the national championships.
- C. Provide showers and locker rooms, if possible, for the opposing team.

V. GENERAL RESPONSIBILITIES

- A. Check postings on the WCLL web page at least once per week.
- B. As necessary, obtain the team's login name and password for the WCLL web page and the team's PIN for the statistic's page from the WCLL Secretary.
- C. Abide by the WCLL Bylaws, Team Responsibilities and other rules and regulations promulgated at the Annual Meeting and by the Board of Directors during the year.
- D. Abide by all MCLA Rules and Regulations.

VI. WCLL CONTACTS

Secretary: Dick Flory 530-894-5008 rflory@csuchico.edu

Treasurer: Andy Snaider 415-608-5678 WCLLTreasurer@aol.com

League Assigner: Bob Duggan 619-275-0039 (H) 619-888-0144 (O) playon@san.rr.com